Gibraltar Maritime Administration
HM Government of Gibraltar

Maritime Seafarers

Gibraltar Merchant Shipping (Safety, Etc.) Act 1993

Gibraltar Merchant Shipping (Manning, Training and Certification for Seafarers) Regulations 2006

APPLICATION FOR A GIBRALTAR ENDORSEMENT

(Regulation 28)

Form completion - Guidance Notes

PLEASE READ THE FOLLOWING NOTES BEFORE COMPLETING THIS FORM.

- Please complete using **BLOCK CAPITALS** and tick boxes where appropriate.
- Sections 1, 2 and 3 MUST be completed in all cases.
- Sections 4 and 5 to be completed as appropriate.

SECTION 1 - New Application or Revalidation

Please Select: **New Application** ☐ **Revalidation** ☐

SECTION 2 - Details of Company and Seafarer

ISM or Crewing Company Name			
Address of Company			
Name of Vessel			
Surname(s) of Seafarer			
First Name(s) of Seafarer			
Date of Birth	(DD/MM/YYYY)	**Sex**	

IMPORTANT: The specimen signature provided will be transferred to the Gibraltar Endorsement. It is essential that signatures are completely contained within the borders provided. Signatures not completely within the borders will lead to the application being rejected.

Signature of Seafarer

Date (DD/MM/YYYY)

SECTION 3 - Company Contact Details

ISM Company contact e-mail	
Alternative contact e-mail (if available)	

IMPORTANT: The specimen signature provided will be transferred to the Gibraltar Endorsement. It is essential that signatures are completely contained within the borders provided. Signatures not completely within the borders will lead to the application being rejected.

Signature of ISM Company

Date (DD/MM/YYYY) **Name**

NOTES ON SECTION 4

• STCW Certificate of Competency: Enter the details in this section and include a copy of all pages of the Certificate of Competency with your application.

• For service on Tankers the applicant must hold the appropriate endorsement or "Certificate of Proficiency" for the intended type of tanker and the level of responsibility onboard. Such certificates and endorsements must be issued by a National Administration or form part of the applicant's Certificate of Competency. Course completion certificates alone are insufficient to allow the applicant to serve onboard tankers.

• Masters, Chief Mates and Officers in charge of a navigational watch must hold either a GMDSS Restricted Operator or General Operator Certificate (STCW Reg. CH IV/2).

• Medical Fitness Certificates are required to be valid for a minimum period of three months at the time of application. Medical certificates issued by, or on behalf of, a country listed on the "STCW Whitelist" (the latest revision of IMO Circular MSC.1/Circ. 1163 as amended refers) or a country which has ratified the Maritime Labour Convention, 2006 are accepted for service on Gibraltar registered ship (Gibraltar Merchant Shipping Maritime Labour Convention Regulations 2013 and MLN 004 as amended refers). Such certificates should be issued in accordance with Regulation I/9 of the STCW Convention.

SECTION 4.0 - Details of Certificates

Appropriate Certificates/Certificates of Competency

Country that has issued the Certificate	
Capacity	
Level (Management or Operational):	
Limitations (if any)	

Certificate No.	
Certificate Date of Issue	(DD/MM/YYYY)

Tanker Endorsement (Management Level [STCW'95 A-V/1-2]) *Please select:* **Oil** ☐

Chemical ☐

Liquefied Gas ☐

Copy of Certificate of Proficiency as Ship Security Officer (SSO) [STCW'95 VI/5] (if appointed) ☐

SECTION 4.1 - Details of STCW Certificates Held

Give details of any oil and chemical tanker, liquid gas tanker certificates of proficiency and/or GMDSS as applicable.

TYPE	CERTIFICATE NO.	ISSUING GOVERNMENT	DATE OF EXPIRY
Basic Oil & Chemical Tanker			(DD/MM/YYYY)
Basic Liquefied Gas Tanker			(DD/MM/YYYY)
Advanced Oil Tanker			(DD/MM/YYYY)
Advanced Chemical Tanker			(DD/MM/YYYY)
Advanced Liquefied Gas			(DD/MM/YYYY)
GMDSS			(DD/MM/YYYY)

SECTION 4.2 - Medical Fitness Certificate

Give details of seafarers Medical Fitness Certificate held.

Date of Issue	(DD/MM/YYYY)	**Date of Expiry**	(DD/MM/YYYY)
Issuing authority Country:			

SECTION 5 - Checklist for Essential Documentation

NEW APPLICATIONS

MASTER and CHIEF MATE	
1. Passport photos	
2. Certified Copies of Appropriate Certificate	
3. Evidence of Proficiency in English language	
4. Company declaration that it is satisfied withthe seafarer's knowledge of Gibraltar Legal & Admin Procedures	
5. Evidence of GMDSS – GOC qualification	
6. Evidence of Medical Care (STCW'95 A-VI/4-2)	
7. Copy of Passport	
8. Evidence of Medical Fitness	

CHIEF ENGINEER and 2nd ENGINEER OFFICER	
1. Passport photos	
2. Certified Copies of Appropriate Certificate	
3. Evidence of Proficiency in English language	
4. Company Declaration that it is satisfied withthe seafarer's knowledge of Gibraltar Legal & Admin Procedures	
5. Copy of Passport	
6. Evidence of Medical Fitness	

OFFICER IN CHARGE OF A NAVIGATIONAL WATCH	
1. Passport photos	
2. Certified Copies of Appropriate Certificate	
3. Evidence of Proficiency in English language	
4. Evidence of GMDSS qualification	
5. Copy of Passport	
6. Evidence of Medical Fitness	

OFFICER IN CHARGE OF AN ENGINEERING WATCH	
1. Passport photos	
2. Certified Copies of Appropriate Certificate	
3. Evidence of Proficiency in English language	
4. Copy of Passport	
5. Evidence of Medical Fitness	

ELECTRICAL TECHNICAL OFFICER	
1. Passport photos	
2. Certified Copies of Appropriate Certificate	
3. Evidence of Proficiency in English language	
4. Copy of Passport	
5. Evidence of Medical Fitness	
6. Evidence of 'Operation & Maintenance of PowerSystem in excess of 1000v'	

REVALIDATIONS

DECK OFFICERS REVALIDATION	
1. Passport photos	
2. Certified Copies of revalidated Appropriate Certificate	
3. Certified Copies of any other revalidated certificates (e.g. GMDSS)	
4. Copy of Passport	
5. Evidence of Medical Fitness	

ENGINEERING/ ELECTRICAL TECHNICAL OFFICER	
1. Passport photos	
2. Certified Copies of revalidated Appropriate Certificate	
3. Certified Copies of any other revalidated certificates	
4. Copy of Passport	
5. Evidence of Medical Fitness	

Further Notes & Guidance

- Please submit all pages of CoC, GMDSS etc.
- Photographs must be taken "full face" without a hat on a plain background as per normal passport format.
- Knowledge of Gibraltar Merchant Shipping Law and Administrative Procedures (required) for Masters and all Officers serving at Management Level – STCW Reg. I/10.2).
- Evidence that the seafarer has appropriate level of knowledge in the matters of Gibraltar Merchant Shipping Legislation and its application should be submitted. This includes access to the Laws and Regulations:

1. Gibraltar Merchant Shipping Gibraltar Merchant Shipping (Manning, Training and Certification for Seafarers) Regulations 2006.

2. Gibraltar Administrative Instructions under the Merchant Shipping (Safety etc.) Act 1993 - Administrative Instruction No. STCW-4 - Administrative Instruction on Recognition of Certificates Issued abroad and issue of a Gibraltar Endorsement, para 7 and 9;

3. Gibraltar Shipping Guidance and information Notices. Also please refer to our Instructions to Master's handbook for furtherguidance.

Documents must be submitted electronically as **.pdfs** and photos as **.jpegs** or **.png** files. Application duly completed along with supporting documents to be sent via email to: maritime.seafarers@gibraltar.gov.gi

- The respective Fee.

All relevant forms and full list of fees are avilable on our website: www.gibraltarship.com

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