



Gibraltar Ship Registry

REGISTRATION INTERNAL CHECKLIST (for vessels already registered)

Name of Vessel: Official Number:

1. RENEWAL OF FULL REGISTRATION - £110

- Application for Renewal of Full Registration

2. TRANSFER OF OWNERSHIP FOR FULL REGISTRATION - £350

- Title Document (Bill of Sale, etc.)
- Certificate of Incorporation and Goodstanding (or equivalent)
- Insurance Documents (P&I, H&M and Bunkers – if applicable)

3. MORTGAGES (Registration) - £200

- Cover Letter requesting the recording of a mortgage
- Mortgage Form
- Power of Attorney
- Copy of Loan Agreement (if applicable)
- Deed of Covenants (if applicable)
- Transcript (if requested) **£110**

4. MORTGAGES (Discharge) - £200

- Cover Letter requesting the discharge of a mortgage
- Mortgage Form
- Power of Attorney
- Transcript (If requested) **£110**

5. TRANSCRIPT - £110

- Written Request

6. RENEWAL OF BAREBOAT REGISTRATION - £275

- Application for Renewal of Bareboat Registration
- Consent from the Owners
- Consent from the Mortgagee(s) (If applicable)
- Consent from Primary Registry
- Has a Letter of Consent been issued? (optional)
- Charter Party (New or Addendum to extend existing one)

7. TRANSFER OF OWNERSHIP FOR BAREBOAT REG. - £350

- Consent from Mortgagee(s)
- Extract from Primary Registry
- Charter Party
- Insurance Documents (P&I, H&M and Bunkers – if applicable)

8. CHANGE OF NAME (of Ship) - £350

- Application form
- Carving & Marking Note
- Consent from the Owners
- Consent from Mortgagee(s) (If applicable)
- Consent/Extract from Primary Registry (For BB)

9. CLOSURE

- Confirmation Letter from Local Agents, Owners or Charterers
- Closed CSR **£110**
- Certificate of Deletion (if requested) **£110**
- Discharge Mortgage(s) (if FR)/ Letter of Consent from Mortgagee (if BB)
- Ensure that no Invoices are outstanding & ATT has been paid