

**GIBRALTAR MARITIME ADMINISTRATION**  
(Ministry of Maritime Affairs)



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**Shipping Guidance Notice – 010**

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To: Ship Owners, Operators, Masters, Officers and Classification Societies

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**MARPOL ANNEX VI**

**(Bunker Delivery Notes and Fuel Oil Samples)**

This Shipping Guidance Note clarifies the requirements of the Gibraltar Maritime Administration in relation bunker delivery notes and fuel oil samples.

1. In accordance with MARPOL Annex VI every ship of 400 gross tons and above and every fixed and floating drilling rig and other platform shall record the details of fuel brought on board for combustion purposes by means of a bunker delivery note which shall contain at least the information specified in Appendix V to MARPOL Annex VI.
2. The bunker delivery note shall be kept on board in such a place to be readily available for inspection at all reasonable times and be retained for a period of three (3) years.
3. Bunker delivery notes are subject to inspection by Port State Control authorities as well as officers of the Gibraltar Maritime Administration.
4. Bunker delivery notes shall be accompanied by representative samples of the fuel oil delivered. The sample shall be sealed and signed by the supplier's representative and the master or the officer in charge of the bunker operation on completion of bunkering operations and retained under the ship's control until the fuel oil is substantially consumed, but in any case for a period of not less than twelve (12) months from the time of delivery.
5. In the case of non-availability of the bunker delivery note or sample from suppliers in States that are not parties to MARPOL Annex VI, this is to be recorded in the Ship's log.
6. In the case of the non-availability of the bunker delivery note or sample from suppliers in States that are parties to MARPOL Annex VI, this is to be brought to the attention of the Administration.

Gibraltar Maritime Administration  
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All notices are available through [www.gibmaritime.com](http://www.gibmaritime.com)

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